

Tri-Township Public Library
Board of Trustees Meeting
Regular Minutes
October 3rd, 2017

The Truth and Taxation meeting for the Tri-Township Public Library was opened at 7 p.m. by President Ashcraft. No one from the public attended the meeting.

President Ashcraft opened the regular meeting at 7:30 p.m.

Roll Call: Elson, Erschen, Huck, Lindsay, Scheller and Ashcraft. Absent: Lanahan
Present from the public were David Cassens, Director, Norma Mendoza (reporter from the Times-Tribune) and Norma Sidener, assistant to the Board.

Input of Agenda Items: Board- Communication from R. P.L- Tabled indefinitely.
Public – Approval of Closed Session minutes from September 5th, 2017.
Maintenance_ Elevator maintenance.

Approval of Minutes: A motion was made by Elson and seconded by Scheller to accept the July 11th, 2017 minutes as presented.

Ayes: Elson, Huck, Lindsay, Scheller and Ashcraft. Erschen-abstained. Absent: Lanahan.

A motion was made by Scheller and seconded by Elson to accept the July 11th, 2017 closed Session minutes as presented,

Ayes: Elson, Erschen abstained, Huck, Lindsay, Scheller and Ashcraft. Absent: Lanahan.

A motion was made by Elson and seconded by Scheller to accept the August 1st, 2017 regular minutes as presented.

Ayes: Elson, Erschen abstained, Huck, Lindsay, Scheller abstained, Ashcraft. Absent: Lanahan.

A motion was made by Scheller and seconded by Elson to accept the September 5th, 2017 minutes as presented.

Ayes: Elson, Erschen, Huck, Lindsay abstained, Scheller, Ashcraft abstained. Absent: Lanahan

A motion was made by Elson and seconded by Erschen to accept the September 5th, 2017 closed session meeting minutes as amended.

Ayes: Elson, Erschen, Huck, Lindsay abstained, Scheller, Ashcraft abstained. Absent: Lanahan

Treasurer's Report: We are solvent. All is good. No transfers needed to be made.

Director's report: Director has almost completed constructing the policy for the library's homebound program.

The workman's comp audit is almost finished. Statistics are attached.

Maintenance: Elevator maintenance- Kone has given us an estimate for a Hoistway clean down at a cost of one thousand two hundred ten dollars. The board asked the Director to check when this was last done before we decide.

Old Business: Green Space – Scheller will get the weeds pulled.

Treasury securities for the library- Board voted to invest fifty thousand dollars at our last meeting and Director and Treasurer are getting together to check out investment possibilities online.

New Business: Right of First Refusal: We need to get a new right of First refusal for the house behind us from the lawyer so if the time comes that Kevin Baglin would sell the property, we would have the first opportunity to place a bid on the property. Huck asked about the house to the north of us but the gentleman was not interested before when we approached him.

Food for Fines- Every November the library allows patrons to pay their outstanding fines with donations of food or toiletries, which are then given to the food pantry. Director is asking for Board approval to do Food for Fines again this year,

A motion was made by Scheller and seconded by Erschen to approve the month of November for Food for Fines.

Ayes: Elson, Erschen, Huck, Lindsay, Scheller and Ashcraft.

Absent: Lanahan.

World Book Juvenile Book Collections Quote # 1 and 2: the library is phasing out outdated kindergarten through eighth grade books in adding new books would focus on books from STEM World Book Collection series one and two. The quote for series one which includes the 2018 World book is one thousand five hundred twenty seven dollars, and the series two quote is for Bolt #1 at one thousand three hundred dollars for sixty three volumes, and Bolt # 2 at one thousand three hundred dollars for sixty four volumes. The total cost for all volumes is four thousand one hundred twenty eight dollars.

A motion was made by Elson and seconded by Scheller to accept world book collections one, two and three and the World Book Encyclopedia for a total of four thousand one hundred twenty eight dollars.

Ayes: Elson, Erschen, Huck, Lindsay, Scheller and Ashcraft.

Absent: Lanahan.

Lazerware Network Enhancement Quote – Our new Sysco system is being updated. Our contact is Bradley Blatter. The total cost of the upgrade is one thousand nine hundred twenty four dollars and sixty four cents.

A motion was made by Scheller and seconded by Lindsay to accept the upgrade quote of one thousand nine hundred twenty four dollars and sixty four cents.

Ayes: Elson, Erschen, Huck, Lindsay, Scheller. Abstained: Ashcraft. Absent: Lanahan.

Levy Ordinance – Audit Fund 17/18-07 A motion was made by Scheller and seconded by Elson to approve Ordinance 17/18-08, a levy ordinance for the Audit Fund, an ordinance levying taxes for the Tri- Township Public Library District, Madison County, Illinois for the fiscal year beginning July 1st, 2017 and ending June 30th, 2018.

Ayes: Elson, Erschen, Huck, Lindsay, Scheller and Ashcraft.

Absent: Lanahan.

Levy Ordinance – Building and Equipment Fund 17/18-08 A motion was made by Scheller and seconded by Elson to approve Ordinance 17/18 -08, a levy ordinance for the Building and Equipment Fund, an ordinance levying taxes for the Tri-Township Public Library District, Madison County, Illinois for the fiscal year beginning July 1st, 2017 and ending June 30th, 2018.

Ayes: Elson, Erschen, Huck, Lindsay, Scheller and Ashcraft.

Absent: Lanahan.

Levy Ordinance- General Fund 17/18-09 A motion was made by Scheller and seconded by Elson to approve Ordinance 17/18-09, a levy ordinance for the General Fund, an ordinance levying taxes for the Tri- Township Public Library District, Madison County, Illinois for the fiscal year beginning July 1st, 2017 and ending June 30th, 2018.

Ayes: Elson, Erschen, Huck, Lindsay, Scheller and Ashcraft.

Absent: Lanahan.

Levy Ordinance- Illinois Municipal Retirement Fund 17/18-10 A motion was made by Erschen and seconded by Lindsay to approve Ordinance 17/18-10, a levy ordinance for the Illinois Municipal Retirement Fund, an ordinance levying taxes for the Tri- Township Public Library

District, Madison County, Illinois for the fiscal year beginning July 1st, 2017 and ending June 30th, 2018.

Ayes: Elson, Erschen, Huck, Lindsay, Scheller and Ashcraft.

Absent: Lanahan.

Levy Ordinance – Insurance Fund 17/18-11 A motion was made by Erschen and seconded by Lindsay to approve Ordinance 147/18-11, a levy ordinance for the Insurance Fund, an ordinance levying taxes for the Tri-Township Public Library District, Madison County, Illinois for the fiscal year beginning July 1st, 2017 and ending June 30th, 2018.

Ayes: Elson, Erschen, Huck, Lindsay, Scheller and Ashcraft.

Absent: Lanahan.

Levy Ordinance – Social Security Fund 17/18-12 A motion was made by Erschen and seconded by Lindsay to approve Ordinance 18/18-12, a levy ordinance for the Social Security Fund, an ordinance levying taxes for the Tri-Township Public Library District, Madison County, Illinois for the fiscal year beginning July 1st, 2017 and ending June 30th, 2018.

Ayes: Elson, Erschen, Huck, Lindsay, Scheller and Ashcraft.

Absent: Lanahan.

Closed Session: None.

Announcements and Adjournments: Ashcraft apologized for missing last meeting.
The meeting was adjourned at 8:29 p.m.