

Tri- Township Public Library  
Board of Trustees Meeting  
Regular Meeting  
December 4, 2018

The meeting was called to order at 7 p.m. by President Ashcraft.

Roll Call: Erschen, Huck, Lanahan, Lindsay, Scheller and Ashcraft. Absent: Elson.

Present from the public were David Cassens, Director and Norma Sidener, assistant to the board.

Elson arrived at 7:03 p.m.

Input of Agenda Items: Board = None

Public = Closed Session.

Approval of Minutes: A motion was made by Scheller and seconded by Erschen to accept the November 6<sup>th</sup>, 2018 regular meeting minutes as amended.

Ayes: Elson, Erschen, Lindsay, Scheller and Ashcraft. Absent: Huck and Lanahan.

A motion was made by Elson and seconded by to accept the November 6<sup>th</sup>, 2018 closed session minutes.

Ayes: Elson, Erschen, Lindsay, Scheller and Ashcraft. Absent: Huck and Lanahan.

Treasurer's Report: We have received another tax payment. We are good.

Director's Report: Ashley Hylsky has resigned her position as of November 25<sup>th</sup>, 2018.

The new LED lights for the basement and bathrooms are currently being installed.

We had an irate patron come into the library the third week in November.

The Trustees running for reelection need to turn their petition forms in by December 12<sup>th</sup>.

Director received a letter from our insurance company that they will no longer be offering dental insurance and that our insurance will stop on January 1<sup>st</sup>, 2020. Cornerstone Insurance Group already knows.

Statistics are attached.

Maintenance: The elevator has passed inspection.

Communications: None.

Old Business: Green Space: Scheller has checked on Adams Mowing and landscaping.

New Business: Trustee Fact File Chapter 8 Review –Director read the Fact File for the Board to review...

Video Surveillance Add on – Director would like to add surveillance cameras to the following areas –by the trash bins, the back two computers in the library and the parking lot. New DVR'S would cost one thousand six hundred and five dollars for a six month lease and payout would cost thirty seven thousand eleven...

A motion was made by Elson and seconded by Lindsay to purchase three DVR cameras from George Alarm for one thousand six hundred and five dollars with a forty three dollar no refund fee. Ayes: Elson, Erschen, Lindsay, Scheller and Ashcraft. Absent: Huck and Lanahan.

New Hire – Director has received two applications for a full time employee position for an evening circulation worker from twelve to close at thirty seven. Five hrs. One application is promising. He does have the second choice but would like to leave the position open until the end of the week

Closed Session: A motion was made by Elson and seconded by Lindsay to go into closed session for matters regarding the appointment, employment compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

Ayes: Elson, Erschen, Lindsay, Scheller and Ashcraft. Absent: Huck and Lanahan.  
Board went into closed session at 7:51 p.m.

Board went back into open session at 8:18 p.m.

A motion was made by Scheller and seconded by Lindsay for Director to go ahead with the staff changes authorized by the Board in closed session.

Ayes: Elson, Erschen, Lindsay, Scheller and Ashcraft. Absent: Huck and Lanahan.

Announcements and Adjournment: Scheller gave out gift cards to the Staff for Christmas. All staff received one hundred dollars except Rhonda and Al who received fifty and five hundred for David. Elson announced that her daughter is on her fourth book. Ashcraft announced that he is now the president of the model train club.

The Board adjourned at 8:24 p.m.