

Tri-Township Public Library
Board of Trustees Meeting
Regular Minutes
February 4th, 2020

The meeting was called to order at 7: 01 p.m. by President Ashcraft.

Roll Call: Elson, Espindola, Juehne, Lindsay, Scheller and Ashcraft. Absent Erschen

Present from the public were David Cassens, Library Director, Joshua Schutte -- Busey Bank and Norma Sidener.

Input of Agenda Items: Board- None

Public – Library cards.

Approval of Minutes: A motion was made by Scheller and seconded by Juehne to accept the December 3rd, 2019 regular meeting minutes as amended.

Ayes: Elson, Espindola, Juehne, Lindsay, Scheller and Ashcraft. Absent: Erschen.

Treasurer's Report: We are fine. Auditor is preparing the report we have to do.

Director and accountant need to meet with Busey Bank as there was a discrepancy due to the bank merging and a large deposit was not recorded.

Director's Report. We have ordered the 3D printer and it arrived yesterday. We went with the Makerbot 3D printer. We will have staff training and be ready to go.

We are instituting new procedures to better handle our new program load.

Our human trafficking seminar went well. We had over thirty attending and they were very impressed with it.

We are almost set up for our tax prep.

The new cameras have been installed.

Statistics are enclosed.

Maintenance: None.

Communications: Joshua Schutte from Busey Bank gave us an update on our investments, gave us a brochure and explanations of the information in it.

Old Business: Green Space - Nothing.

25 year Celebration Committee – Things are proceeding.

Volunteer Banquet – The banquet will be held on April 3rd, 2020.

New Business: Painting Estimate: The library received a painting estimate from Schneider Paining. The community room, downstairs lobby, upstairs lobby, and all bathrooms will be painted. The community room will have a fiber glass barrier around the bottom to protect the wall similar to the barrier around the pillars. The estimate is for \$5,569.00.

Ayes: Elson, Espindola, Juehne, Lindsay, Scheller and Ashcraft.

Absent: Erschen

Contract for Design Winner: The attorney has created a contract for the design winner to sign. Giving the library all rights to the logo so the library can use the logo or modify it as the library see fit.

Budget Committee: David enquired about the budget Committee. And expressed interest in bringing Joel Pikora the assistant director into discussions. The board agreed and Kathy Scheller, David Cassens, and Joel Pikora will handle the budget.

Closed Session: None

Announcements and Adjournment: There were no announcements so the meeting was adjourned at 7:37 p.m.