

Tri-Township Public Library
Board of Trustees Meeting
Regular Minutes
October 1, 2019

The meeting was called to order at 7: 01 p.m.by Treasurer Scheller.

Roll Call: Erschen, Lanahan, Lindsay and Scheller. Present from the public were David Cassens, Director, Myron Thompson, Mike Lengacher, Auditors and Twyla Juehne.

Input of Agenda Items: Board- add # 8 – Library Survey and Salary Projection

Public- none

Secretary Lanahan made a motion to accept Twyla Juehne as a trustee of the Library Board.

Seconded by Erschen.

Ayes: Erschen, Lanahan, Lindsay and Scheller.

Approval of Minutes: Tabled.

Treasurer's Report: We are fine.

Director's Report: Director would like to add one more camera to the building. It would be in the History/ Genealogy Room.

We are adding a chalkboard in the teen room by removing the door that leads to the teen room and the staff area.

In the coming months, Director will be replacing the tables in the community room with the new rolling tables.

The staff has finished their Narcan training and are now able to make it available to the public in case of emergencies.

Statistics are enclosed.

We will have Food for Fines during November.

Communications: Mike Lengacher, auditor, spoke on the Statement of Net Position.

The audit was given a good report.

He was asked about our audit and said Director needed to give them the second half information for 2018 – 2019.

A motion was made by Erschen and seconded by Lanahan to retain Thompson and Lengacher as our auditors for Seven thousand three hundred eighty five dollars.

Ayes Erschen, Juehne, Lanahan, Lindsay and Scheller,

Absent: Ashcraft and Elson.

Old Business: Green Space: None.

25 year Celebration Committee: New logo choices questions to the Board.

Approved to put the top two logo choices on the web site, order reusable book bags and pens w/ logo. We would be open to the public to vote on the two final logo suggestions.

Giveaways would be Board sponsored. - January- Pens give away, staff to pick colors and Board to pay for five hundred pens with options to pick. From Crestline at three hundred twenty dollars, and five hundred big grip at three hundred ninety five dollars. Then in March "Go Green" totes 12 x 13 x 8 at one dollar and five cents each from "4 imprint". We would order five hundred for five hundred seventy five dollars.

A motion was made by Lanahan and seconded by Erschen to purchase the pens and totes.
Ayes: Erschen, Juehne, Lanahan, Lindsay and Scheller. Absent: Ashcraft and Elson.

Next- We would like to have Board members involved. Board Bios and pictures turned into the director in December and Stats displayed in January.

Decide on the big items and unveil the week of July 13 – 18th 2020.

Out of board discretionary fund - sponsor fees for Alliance with SIU Edwardsville classes. On 4/22 and 4/29. Tablet and Mobile app Business and on 4/29 a Human Trafficking seminar, for a total of three hundred ninety dollars, for both classes.

Discretionary Budget – five hundred dollars for a big name storyteller, Marilyn Kinsella.

A motion was made by Lindsay and seconded by Lanahan to approve the hiring of Marilyn Kinsella as a storyteller next year.

Old Business:

Green Space: None

The 25 year committee: discussed the possibility of purchasing a Launch Pad, “on the go” tech kit, Blu-ray/DVD, and Adobe create.

The Board asked for further research of other items.

New Business: Policy Manual: Investment Policy- A motion was made by Lindsay and seconded by Lanahan to accept the Investment policy as amended.

Ayes: Erschen, Juehne, Lanahan, Lindsay and Scheller. Absent: Ashcraft and Elson.

Levy Ordinance- Audit Fund 19/20-07 – A motion was made by Erschen and seconded by Lanahan to accept the Audit Fund Ordinance 19/20-07 for the Tri-Township Public Library District for the fiscal year July 1st, 2019 to June 30th, 2020.

Ayes Erschen, Juehne, Lanahan, Lindsay and Scheller. Absent Ashcraft and Elson.

A motion was made by Erschen and seconded by Lanahan to accept The Building and Equipment Fund Ordinance 19/20-08 for the Tri_Township Public Library District for the fiscal year beginning July 1st, 2019 and ending June 30th, 2020.

Ayes: Erschen, Juehne, Lanahan, Lindsay and Scheller. Absent Ashcraft and Elson.

A motion was made by Erschen and seconded by Lanahan to accept the General Fund Ordinance 19/20-09 for the Tri- Township Public Library District for the fiscal year beginning July 1st, 2019 and Ending June 30th, 2020.

Ayes: Erschen, Juehne, Lanahan, Lindsay and Scheller. Absent: Ashcraft and Elson

A motion was made by Erschen and seconded by Lanahan to accept the Illinois Municipal Retirement Fund Ordinance 19/20 - 10 for the Tri – Township Public Library District for the fiscal year beginning July 1st, 2019 and ending June 30th, 2020.

Ayes: Erschen, Juehne, Lanahan, Lindsay and Scheller. Absent: Ashcraft and Elson.

A motion was made by Erschen and seconded by Lanahan to accept the Insurance Fund Ordinance 19/20-11 for the Tri-Township Public Library District for the fiscal year beginning July 1st, 2019 and ending June 30th, 2020.

Ayes: Erschen, Juehne, Lanahan, Lindsay and Scheller. Absent: Ashcraft and Elson.

A motion was made by Erschen and seconded by Lanahan to accept the Social Security Fund Ordinance 19/20-12 for the Tri –Township Public Library District for the fiscal year beginning July 1st, 2019 and ending June 30th, 2020.

Ayes: Erschen, Juehne, Lanahan, Lindsay and Scheller.

Absent: Ashcraft and Elson.

There was discussion on the Library Survey and Salary Projections – by 2025 the minimum wage will be increased to fifteen dollars by lawmakers.

Closed Session: None.

Announcements and Adjournment: the meeting was adjourned at 9:43 p.m.