

Tri-Township Public Library
Board of Trustees Meeting
Regular Minutes
April 7, 2020

The meeting was called to order by Treasurer Scheller, as advocated by President Ashcraft, at 7:26 p. m.

Roll Call: Elson, Erschen, Espindola, Juehne, Lindsay, Scheller. Absent: Ashcraft.
Present from the Public were David Cassens, Director and Elizabeth McClure, Library staff member.

Input of Agenda Items: Board – none.
Public – none.

Election of Secretary: A motion was made by Elson and seconded by Lindsay to nominate Michelle Erschen for the office of Secretary.

Ayes: Elson, Espindola, Juehne, Lindsay and Scheller.

Approval of minutes: Tabled.

Treasurer's Report: our investments are good.

Director's Report: We are using the new 3D printer to print out masks for Medical personal. We are currently printing the back straps.

We have received compliments about our WI-FI and how the public appreciates that we have left it on.

Despite our emergency closure, my staff and I are continuing to work from home or coming into the library to do library work. We have done the following but this list is not exhaustive:

- a. Empty the book drop
- b. Process materials for return and reshelv library items
- c. Clean floors and take out the trash
- d. collect mail and packages
- e. Post on website, and social media platforms
- f. Pay bills and keep in contact with attorney and other sources of government about library closures.
- g. Perform children programming remotely such as story times.

Statistics are attached.

Maintenance: None.

Communications: None.

Old Business: Twenty five year Celebration Committee
Volunteer Banquet –

New Business: COVID- 19 and Library Closure -
Continuing to pay Staff

Scheller asked how we pay the staff and said to consult our attorney.

A motion was made by Elson and seconded by Juehne to continue to pay our staff.

Ayes: Elson, Erschen, Juehne and Scheller. Lindsay abstained. Absent: Ashcraft.

Closed Session; None.

Announcements and Adjournment; There were no announcements so the meeting was adjourned at 7:52 p.m.