

Tri-Township Public Library
Board of Trustees Meeting
Regular Minutes
July 2nd, 2019

The Public Hearing for Budget and Appropriations Ordinances was opened at 7:00 p.m. by President Ashcraft. The meeting was adjourned at 7:32 p.m. as there was no one from the public present.

The meeting was called to order at 7:32 p.m.

Roll Call: Elson, Erschen, Lindsay, Novoselac, Scheller and Ashcraft. Absent: Lanahan.

Present from the Public were David Cassens, Director and Norma Sidener, Assistant to the Board.

Input of Agenda Items: Board - None

Public – New Business- Fan for the Board Room.

Approval of Minutes: A motion was made by Elson and seconded by Scheller to accept the March 5th, 2019 regular meeting minutes as amended.

The March 5th, 2019 closed session meeting minutes were tabled.

Ayes: Elson, Erschen, Lindsay, Novoselac, Scheller and Ashcraft.

Absent:

Lanahan.

The May 7th, 2019 regular meeting minutes were tabled.

A motion was made by Scheller and seconded by Elson to accept the June 4th, 2019 regular meeting minutes as amended.

Ayes: Elson, Erschen, Lindsay, Novoselac, Scheller and Ashcraft.

Absent: Lanahan.

Treasurer's Report: All is good. We are learning about a comptroller's report that we have to submit. The Auditor's Report is not done yet. Money is coming in from tax payments. We will check with Busey Bank for Government Bonds.

Director's Report: The Summer Reading Program is going well. Three members of the staff and the Director have successfully completed the seminar they attended back in June.

Director had meeting with our copier supplier and we are on track as far as copies are concerned.

Director has spoken with our attorney about religious civil rights regarding our patrons.

Statistics are attached.

Maintenance: Director will get bids on a fan for the Board room.

Communications: None.

Old Business: Green Space- Scheller is still working on it. We definitely have a visitor-a rabbit is enjoying our plants.

Twenty five year Committee: The committee went over our Five - Ten Year Plan. Joel put out what has been completed and what remains to be done. They brain stormed about plans for a trivia night and fund raisers starting in January. The next meeting is August 6, 2019. They will check the archives for the actual date the library was built and opened.

Policy Manual Revision: Director ignored the table of contents. The Board members phone numbers will be taken out. Director will e-mail revisions to the board members.

New Business: FY2020 Budget – A motion was made by Erschen and seconded by Lindsay to accept the 2020 Budget as presented.

Ayes: Elson, Erschen, Lindsay, Novoselac, Scheller and Ashcraft. Absent: Lanahan.

Appropriation Ordinance 19/20-01 Audit Fund- A motion was made by Scheller and seconded by Elson to approve Ordinance 19/20-01 Audit Fund an ordinance for Tri- Township Public Library District Appropriation Ordinance –Audit

An Ordinance for an Audit for Tri –Township Public Library District , Madison County, Illinois for the fiscal year beginning July 1st, 2019 and ending June 30th, 2020.

Ayes: Elson, Erschen, Lindsay, Novoselac, Scheller and Ashcraft. Absent: Lanahan.

Appropriations Ordinance 19/20- 02 Building and Equipment Fund – A motion was made by Scheller and seconded by Erschen to approve Appropriation Ordinance 19/20- 02 Building and Equipment Fund an ordinance for Tri –Township Public Library District Appropriation Ordinance Building and Equipment Fund

An Ordinance for a Building and Equipment Fund for Tri- Township Public Library District, Madison County, Illinois for the fiscal year beginning July 1st, 2019 and ending June 30th, 2020.

Ayes: Elson, Erschen, Lindsay, Novoselac, Scheller and Ashcraft. Absent: Lanahan.

Appropriation Ordinance 19/20 – 03 General Fund- A motion was made by Scheller and seconded by Novoselac to approve Appropriation Ordinance 19/20- 03 General Fund an ordinance for Tri- Township Public Library District Appropriations Ordinance General Fund

An Ordinance for a General Fund for the Tri –Township Public Library District, Madison County Illinois for the fiscal year beginning July 1st, 2019 and ending June 30th, 2020.

Appropriation Ordinance 19/20- 04 Illinois Municipal Retirement Fund – A motion was made by Scheller and seconded by Lindsay to approve Appropriation Ordinance 19/20- 04 Illinois Municipal Retirement Fund an ordinance for Tri- Township Public Library District Appropriation Illinois Municipal Retirement Fund

An Ordinance for the Illinois Municipal Retirement Fund for Tri- Township Public Library District, Madison County, Illinois for the fiscal year beginning July 1st, 2019 and ending June 30th, 2020.

Ayes: Elson, Erschen, Lindsay, Novoselac, Scheller and Ashcraft. Absent: Lanahan.

Appropriation Ordinance 19/20- 05 Insurance Fund- a motion was made by Elson and seconded by Novoselac to approve Appropriation Ordinance 19/20 -05 Insurance Fund an ordinance for Tri- Township Public Library District Appropriation Insurance Fund

An Ordinance for the Insurance Fund for Tri – Township Public Library District, Madison County, Illinois for the fiscal year beginning July 1st, 2019 and ending June 30th, 2020.

Ayes: Elson, Erschen, Lindsay, Novoselac, Scheller and Ashcraft. Absent: Lanahan.

Appropriation Ordinance 19/20-06 Social Security Fund – A motion was made by Elson and seconded by Scheller to approve Appropriation Ordinance 18/20-06 Social Security Fund an ordinance for Tri-township Public Library District Appropriation Social Security Fund

An Ordinance for the Social Security Fund for Tri- Township Public Library District, Madison County, Illinois for the fiscal year beginning July 1st, 2019 and ending June 30th, 2020.

Ayes: Elson, Erschen, Lindsay, Novoselac, Scheller and Ashcraft. Absent: Lanahan.

Hoopla Invoice: Director would like the Board's approval to pay for two Hoopla invoices totaling two thousand three hundred and eighty dollars and seven cents. Patrons sign in on our website to use Hoopla and they must keep and have their library cards current.

A motion was made by Elson and seconded by Erschen to pay the Hoopla invoices of two thousand three hundred eighty dollars and seven cents,

Ayes: Elson, Erschen, Lindsay, Novoselac, Scheller and Ashcraft.

Absent: Lanahan.

Hoopla Patron Pool Replenishment: Director reported we have used all our Hoopla fund and he is asking for ten thousand dollars to keep us active until December.

A motion was made by Elson and seconded by Scheller to replenish our hoopla account with ten thousand dollars to carry us to December.

Ayes: Elson, Erschen, Lindsay, Novoselac, Scheller and Ashcraft.

Absent:

Lanahan.

Closed Session: A motion was made by Scheller and seconded by Elson to go into closed session according to the Open Meetings Act Section 2 (c) (29) for matters pertaining to Collective Negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

Ayes: Elson, Erschen, Lindsay, Novoselac, Scheller and Ashcraft.

Absent: Lanahan.

The Board went into closed session at 8:42 p.m.

The Board returned to open session at 8: 56 p.m.

A motion was made by Scheller and seconded by Elson to give three or five percent increase in salaries at the Director's discretion and an eight percent increase to the Director.

Ayes: Elson, Erschen, Lindsay, Novoselac, Scheller and Ashcraft.

Absent: Lanahan.

Announcements and Adjournment: David's son was baptized. Dennis's son bought a house two doors down from Dennis and is getting married August 24th.

The meeting was adjourned at 8:58 p.m.