

Tri-Township Public Library
Board of Trustees Meeting
Regular Meeting
August 4, 2020

The meeting was called to order by President Ashcraft at 7:01 p.m.

Roll Call: Present: Elson, Erschen, Juehne, Lindsay, Scheller and Ashcraft Absent: Espindola
Present from the public were David Cassens, Director for the Tri-Township Public Library.

Input to the Agenda: Add the 25th Anniversary and Volunteer Dinner under Old Business. Under New Business, add Full Time Position for Catherine Richezza.

Espindola entered at 7:06 p.m.

Jumped in the agenda to the Treasurer's Report.

Treasurer's Report: Scheller reported the library is solvent and doing well. The tax payments to the library are coming in late due to the COVID-19 pandemic. Library received \$177,000.

Director's Report:

- IPLAR report was submitted.
- The public is complying with the mask policy without incident.
- If the region backslides on the phase chart, the library will move to curbside service only with regular business hours.
- Parking lot was resealed. Installing the handicap sign and painting the stripes will happen later this week.
- Review of statistics
 - People are paying out-of-district and lost book fees.
 - Door count last month and computer usage numbers were impressive given the status of the pandemic. Uptick in interlibrary loan and customer service.
 - Statistics point to great engagement with the public.
- The Beanstalk app used for the Summer Reading Program is a great resource. Incredible numbers of users and reading minutes logged for the kids, teen and adult programs.

Communications: A Busey Bank Investment Update packet was provided to the board members for review. Cassens has a meeting with the new representative and will extend an invitation to the Sept. board mtg.

Old Business:

The majority of the 25th Anniversary events are still on hold and may need to be pushed to next year. Scheller is moving forward with purchase of 250 small bottles of hand sanitizer to distribute to patrons. She will also update the library display and website with the board members' bios and favorite reads. Ashcraft provided his favorite reads for the display.

Norma entered at 7:17 p.m.

The Volunteer Dinner will be reconfigured this year. The volunteers will be split into smaller groups to allow for social distancing. Only the volunteer will be invited as opposed to previous years when they are allowed to bring a guest. The events may be held in the greenspace behind the library depending upon time of event and weather. Box lunches will be provided. Scheller is moving forward with purchasing the umbrellas and other items.

Election Day is now a state holiday in Illinois. The library is a polling place and there is a capacity limit of 50 people due to the pandemic. The question posed to the board is whether the library should close for that day to allow for more voters and avoid the confusion with foot traffic. Elson made a motion to close the library that day to facilitate the election process. Scheller seconded the motion.

Ayes: Elson, Erschen, Espindola, Juehne, Lindsay, Scheller and Ashcraft

Cassens asked the Board to allow him to offer Catherine Richezza a full-time position. This will not increase her hourly pay but allow her to work more hours. The full-time status will also allow her enrollment in the health insurance program. The library budget has funds to cover this increase in hours and benefits. Cassens cited some staff contemplating retirement, Richezza's 4 years of employment with the library, and the potential of increasing her duties as reasons for the request. Elson made a motion to allow an increase in Richezza's hours and benefits. Scheller seconded.

Ayes: Elson, Erschen, Espindola, Juehne, Lindsay, Scheller and Ashcraft

Approval of Minutes: A motion to approve the minutes with amendments for the Regular Meeting July 7, 2020 was made by Scheller and seconded by Espindola.

Ayes: Elson, Espindola, Juehne, Lindsay, Scheller and Ashcraft

Abstain: Erschen

Announcements: Juehne will not be available for the September Board meeting.

Meeting adjourned at 7:51 p.m.