

Tri-Township Public Library  
Board of Trustees Meeting  
Regular Meeting  
April 6, 2021

The meeting was called to order by President Ashcraft at 7:00 p.m.

Roll Call: Present: Elson, Erschen, Lindsay, Juehne, Scheller and Ashcraft

Absent: Espindola

Present from the public was David Cassens, Director for the Tri-Township Public Library.

Input to the Agenda: Cassens added May 4, 2021, and Volunteer Banquet under New Business.

Approval of Minutes: Tabled for next meeting.

Treasurer's Report: Scheller reported the library is solvent and doing well. Lindsay inquired about the Soda Machine line item and the terms of the lease agreement.

Director's Report:

- The COVID-19 mitigations are continuing to ease up. Currently at Stage 4 and hoping to be at "Bridge" status by this summer which has fewer limitations.
- Book sale on April 2<sup>nd</sup> went very well. Patrons enjoyed attending the event.
- Most of the staff has received their first vaccination shot and a few have had both. The library is offering a low-heat laminating service to patrons.
- Summer programs are booked.
- The telephone in the elevator has been installed and awaiting All-Rise to program it.
- Review of library statistics.

Ashcraft inquired about tracking the hot spots patrons check out. Cassens is awaiting word from Sprint.

Maintenance: Nothing

Communications:

Busey Bank – Tabled due to representative did not attend meeting.

Old Business:

Girl Scouts – Tabled. The project has been delayed.

New Business:

Budget Meeting – Cassens, the Assistant Director and Scheller will meet to draft a budget for the next fiscal year and present it to the Board.

School Age Hire Policy – Cassens shared an attorney approved draft of the policy to the Board for review and approval. Scheller made a motion to accept the Tri-Township High School Employee policy as amended. Juehne seconded. Ayes: Elson, Erschen, Lindsey, Juehne, Scheller and Ashcraft. Nays: None. Abstain: None. Absent: Espindola.

May 4, 2021 – Cassens advised this is a vacation day for him and it is also the date of the next Board meeting. Cassens will have all materials ready for the meeting and asked the assistant director to attend the Board meeting.

Volunteer Banquet – Scheller previously purchased umbrellas and gift cards for the volunteers. The umbrellas were distributed but not the gift cards. We have fewer volunteers this year due to COVID-19 mitigations. This committee will reach out to the caterers who previously bid the event, Burt's Chuck Wagon, for an updated quote. Looking to have the event in May or early June.

No Closed Meeting.

Announcements:

Elson is putting her house on the market and will look for another residence in the library district.

Juehne is retiring from her position at Washington University June 3, 2021.

Ashcraft is scheduled to have his knee replacement surgery May 10<sup>th</sup>.

Cassens shared news of his newborn niece.

Norma is out of the hospital and at home.

Meeting adjourned at 7:40 by Ashcraft.