

Tri-Township Public Library
Board of Trustees Meeting
Regular Meeting
April 5, 2022

Call to Order: The meeting was called to order by President Ashcraft at 7:00 p.m.

Roll Call:

Board - Present: Akridge, Erschen, Espindola, Juehne, Lindsay, Scheller and Ashcraft.
Public – Present: David Cassens, Director for the Tri-Township Public Library, Debbie Shrewsberry; Tri-township library community liaison, Fred Keck; Tri-Township lawyer

1. Swearing in of Officers and Trustees

Mary Ellen Akridge was sworn in as a trustee. Juehne signed letter of intent.

Input to the Agenda -

Board: Property acquisition

Public: Property acquisition update

Approval of Minutes:

1. Regular Meeting March 1, 2022 – Motion made by Erschen and seconded by Lindsey to accept the minutes once amended.
Ayes: Erschen, Espindola (arrived 7:05 pm), Juehne, Lindsey, Ashcraft Nays: None. Abstain: Akridge and Scheller
2. Closed Meeting Minutes March 1, 2022 - Motion made by Erschen and seconded by Lindsey to accept the minutes as presented. Ayes: Erschen, Espindola, Juehne, Ashcraft Nays: None. Abstain: Akridge and Scheller

Treasurer's Report:

We are financially sound and solvent. AT&T phone bill has increased. Will look at other possible vendors.

Director's Report:

1. The State has announced that we are no longer required to do a Prevailing Wage Rate Ordinance.
2. Plans to take a Disney World Vacation will result in October board meeting absence for Director. Board approved.
3. As a reminder board members need to complete their FOIA and OMA training. The state has a new revamped website the URL is <https://foiapac.ilag.gov/> the board will have to create an account in order to take the training.
4. The census data that we conducted last year has been completed and it displays how many people are in our service population. Service population has an increase of 3,671 (27.78%) to a present population of 16,886.
5. Statistics reviewed.

Maintenance:

Pergola repair, maintenance and painting discussed. Mr. Hamm's from Schneider painting discussed for hire to stain pergola. All costs would be under spending limit.

Communication:

1. Realtor and Taake Property Update – Board members toured Taake property on March 17. Asking price is \$240,000 for both properties at 116 West Center Street and 207 South Main Street in Troy Illinois. Several questions were addressed to the realtor from board members. Fred Keck contacted the realtor for further clarification answering these specific questions. Unfortunately, many questions were not addressed or answered.

Concerns that Fred Keck highlighted:

- getting a detailed property analysis,
- zoning issues as one of the properties is zoned commercial while the other residential. Would require variance from city with process and fees to do so. A planning commission would need to approve rezoning.
- Property inspection is legally required. Possible issues with ADA compliance, concrete and asbestos clearance.
- Evictions- there are no rental agreements thus 30 days for eviction. May take 6-9 months for eviction compliance.
- Easements- we would use our contracts not theirs
- Discussed as there are multiple issues with each property it would be in the best interest of library to tear down properties to use land for additional parking.

Concerns that Debbie Shrewsberry highlighted:

- Library is in much need of additional space! The hope was that this Taake property might fill some of the needed requirements.
- As library stands, Debbie and Tori Potter and other staff must repurpose many of these rooms multiple times/day requiring tear down and revamping of space, moving of tables, chairs, books, mats and consumables.
- Additional hope is for a quiet place for study as well as conversational room for school projects.
- Taake property as it stands is not suitable for use for programming space, meeting rooms or center for community.
- Cost for bringing up to ADA compliance would be prohibitive.
- Safety issues for library night staff
- Staffing would be required for 2 buildings vs 1 as library now stands.

Old Business:

1. Green Space – Both dedication plaques have been received and approved for installation onto new benches.
2. Budget committee is completed. Tax rate decreased as population has increased.
3. Volunteer Banquet. April 18th-24th is volunteer week. Tri-Township library staff plan to oversee organizing the banquet this year. Suggestions for separate banquets for tax preparers, friends of the library and board members. Dates suggested: April 14th for tax preparer's breakfast in Mascoutah; Friends luncheon on May 6th at Joe's Pizzeria.

New Business:

1. OMA Designee: Open Meetings Act requires a designated person for discussions of any needs or updates. David Cassens was appointed OMA Designee.
2. Staff Development Day: An annual team building event paid for by the Per Capita Grant was proposed at the newly restored Mastodon State Park for May 20th. Motion made by Scheller and seconded by Espindola to accept staff development day for May 20th at Mastodon State Park. Ayes: Akridge, Erschen, Espindola, Juehne, Lindsey, Scheller and Ashcraft.
3. Gale Database training course renewal: All training courses accessible to public at an annual cost of \$4,466.53 Motion made by Scheller and seconded by Erschen to accept payment for annual renewal for Gate Database training courses. Ayes: Akridge, Erschen, Espindola, Juehne, Lindsey, Scheller and Ashcraft
4. EBSCO Data base Renewal: annual cost of \$7,894.00 Motion made by Scheller and seconded by Juehne to accept payment for annual renewal for EBSCO Database Annual renewal. Ayes: Akridge, Erschen, Espindola, Juehne, Lindsey, Scheller and Ashcraft

Closed Meeting: Motion made by Juehne and second by Scheller to go into closed session. Closed Session meeting at 8:17 pm.

Motion to go out of closed session at 8:41 made by Scheller and seconded by Espindola. Ayes: Akridge, Erschen, Espindola, Juehne, Lindsey, Scheller and Ashcraft. Open session began at 8:42 pm.

Motion made to end the meeting made by Scheller and seconded by Lindsay Ayes: carried by acclamation. Meeting adjourned at 8:43 p.m.