

Tri-Township Public Library
Board of Trustees Meeting
Regular Meeting
August 3, 2021

Call to Order: The meeting was called to order by President Ashcraft at 7:01 p.m.

Roll Call: Board - Present: Erschen, Juehne, Scheller and Ashcraft. Absent: Elson, Espindola and Lindsay.

Public – Present: David Cassens, Director for the Tri-Township Public Library and Joel Pikora, Assistant Director for the Tri-Township Public Library.

Input to the Agenda -

Board: None.

Public: None.

Elson arrived at 7:03 p.m.

Espindola arrived at 7:04 p.m.

Approval of Minutes:

1. Regular Meeting December 1, 2020 – Motion made by Scheller and seconded by Elson. Ayes: Elson, Espindola, Juehne, Scheller and Ashcraft. Nays: None. Abstain: Erschen. Absent: Lindsay.
2. Special Meeting Jan. 9, 2021 – Tabled.
3. Regular Meeting July 6, 2021 – Motion made by Scheller to accept as amended and seconded by Elson. Ayes: Elson, Erschen, Espindola, Scheller and Ashcraft. Nays: None. Abstain: Juehne. Absent: Lindsay.
4. Closed Meeting July 6, 2021 - Motion made by Scheller to accept and seconded by Elson. Ayes: Elson, Erschen, Espindola, Scheller and Ashcraft. Nays: None. Abstain: Juehne. Absent: Lindsay.

Treasurer's Report: Scheller shared that everything is fine. The investment through Busey Bank is doing well.

Director's Report:

1. Our summer reading program went very well and had healthy participation numbers.
2. The library is going to conduct a diversity audit of the collections offered. This is to gauge how well the library serves and reflects our community as well as ease of finding materials.
3. Currently working with the Madison County Health Department to schedule a vaccination clinic at the library August 25. There will be an on-site walk through to ensure appropriate room and facilities.
4. The library is continuing to monitor the COVID-19 situation and are discussing whether or not to require masks inside. The Delta variant infection rate is rising in nearby areas and we are monitoring it closely.
5. In the trustee's mail box were two documents: one from the Illinois Funds discussing their transactions and the other was the investment update from Busey Bank.
6. Cassens looked into the OMA and board member training offered by the state and the site is still down.

7. Cassens completed the IPLAR report that is required annually by the state.
8. Statistics reviewed and holding steady.

Maintenance:

1. Washing and Resealing the Pergola – Cassens called eight businesses to request bids and they are not interested unless they built the structure. Schneider Painting Co. is busy until October but agreed to come out then to provide an estimate. Scheller asked that the fence be included in the estimate.

Communications: None.

Old Business:

1. Girl Scouts / Green Space- Scheller reported that some of the plants may need to be replanted as they grow and spread. The platform for the shed is laid and ready. The purchase of the shed may need to be put off until spring as many stores will not be restocking them this late in the season.
2. Volunteer Banquet – No update. Juehne will reach out to Bert's Chuck Wagon regarding menu, dates and defer to his capacity requirements for the event.

New Business:

1. Board Review of Minutes – As part of the IPLAR report, the board reviewed the meeting minutes and they are all available to the public via the website.
2. Library Furniture – Pikora shared estimates for three armchairs, a love seat and a sofa for the library common space. Elson made a motion approving the purchase of these items for a total of \$5,294.95. Espindola seconded the motion. Ayes: Elson, Erschen, Espindola, Juehne, Scheller and Ashcraft. Nays: None. Abstain: None. Absent: Lindsay.

Closed Meeting: Elson made a motion to go into a closed meeting at 7:54 p.m. and was seconded by Scheller.

Regular meeting resumed at 8:04 p.m. Scheller made a motion to approve:

- Removing Denise from accounts;
- Adding Pikora to the IL Fund and Busey Bank accounts;
- Increase Pikora's authorized spending limit to \$500;
- Procuring a third credit card with a spending limit of \$500 for Pikora's use;
- Pikora's expanded duties in approving and ordering process; and
- Pikora getting bonded via Traveler's at same level as Cassens.

Elson seconded the motion. Ayes: Elson, Erschen, Espindola, Juehne, Scheller and Ashcraft. Nays: None. Abstain: None. Absent: Lindsay.

Announcements and Adjournment:

Scheller lost 10 lbs. Elson visited Waco, TX and endorsed visiting the Mennonite community. Pikora starts his last semester of his master's degree program.

Meeting adjourned at 8:09 p.m. by Ashcraft.