

Tri-Township Public Library
Board of Trustees Meeting
Regular Meeting
June 7, 2022

Call to Order: The meeting was called to order by Vice President-Erschen at 7:00pm

Roll Call:

Board - Present: Akridge, Erschen, Espindola, Juehne, Lindsay and Scheller.

Absent-Ashcraft

Public – Present: David Cassens, Director for the Tri-Township Public Library, Debbie Schrewsbury; Tri-township library community liaison, Community at large; Megan Cunningham, Stacey Pace, Patrick McAteer, Keith Forman, Joseph Buck, Kristy Cook. Bonnie Abel and Renee Koehne

Input to the Agenda -

Board: Utilization of space in library

Public: Potential Programing

Library Children's Collection

Approval of Minutes:

1. Regular Meeting April 5, 2022 – Motion made by Scheller and seconded by Akridge to accept the minutes.
Ayes: Passed by acclamation
2. Closed Meeting Minutes May 3, 2022 - Motion made Akridge and seconded by Scheller to accept the minutes as presented. Ayes: Akridge, Erschen, Espindola, Juehne, Scheller Abstain: Lindsay

Treasurer's Report:

We are financially sound and solvent. No monies were moved and due to increase in federal rates our investments have increased.

Director's Report:

1. Mr. Lewis of Lewis Janitorial Service has informed the director that he has decided to stay with us and will no longer be resigning.
2. Director has completed the grant with our mobile Hotspot internet costs. If we receive the grant, it will pay for our internet bill in the coming year. Cost is \$4,200. Name of grant is "Covid Emergency Rescue Plan for Education".
3. The Troy Genealogical Society has agreed to become a Library Program which will give us greater flexibility to use the room and to advertise for the Society without creating a conflict of interest. The hope is to use the room for quiet space, as well as a space for meetings. Additionally, we are in talks with the Historical Society regarding this issue as well.
4. Statistics reviewed.

Maintenance:

- 1) Pergola repair, maintenance and painting discussed. Mr. Hamm's from Schneider painting will be issued a quote of \$2400 for power washing and staining.

Motion made by Scheller to pay \$2400 for power washing and staining of pergola and seconded by Akridge. Ayes: Akridge, Erschen, Espindola, Juehne, Lindsay and Scheller.

- 2) An added quote for painting of the teen wall for \$525 (partial) vs \$580 (entire kids' area) were discussed.

Motion made by Akridge to pay for the full painting of teen/kids' area at a cost of \$580 and seconded by Juehne. Ayes: Akridge, Erschen, Espindola, Juehne, Lindsay and Scheller.

Communication:

- 1) Discussed payment of attorney fees to Fred Keck from Willmuster, Keck and Brown for 5.2 hours of work for total cost of \$1220.50.

Motion made by Scheller to pay \$1220.50 to Willmuster, Keck and Brown and seconded by Espindola. Ayes: Akridge, Erschen, Espindola, Juehne, Lindsey and Scheller.

- 2) Debbie Shrewsberry explained an available consortium entitled "Illinois Libraries Present Intergovernmental Agreement". This will allow Tri-Township Library to be involved with affordable presentations by authors (zoom meetings) that wouldn't be typically available. These are mostly adult oriented and contractual. Cost would be at \$75 for a 6 month allowance and would allow a 30 day notice if we wish to op out.

Motion made by Akridge to pay \$75 fee to sign up for the Illinois Libraries Present Intergovernmental Agreement. Seconded by Lindsey. Ayes: Akridge, Erschen, Espindola, Juehne, Lindsay and Scheller.

- 3) Potential programming of the Tri-township library, specifically to children's story hour, was discussed with the public at large with concerns using LGBTQI+ presenters. As our present programming is already in place and our library is representative of our community, there is no present agenda for implementing use of transgender presenters for children's story hour.
- 4) A suggestion was made by Megan Cunningham regarding designation via stickers of books that might be housed in Tri-township library acknowledging gender affirming books.

Old Business:

1. Green Space
 - a. The outside shed needs brad nails, garden tools and bags.
 - b. Rock area is overrun with weeds and in need of spraying.
 - c. Kathy Scheller suggested use of donated flowerpots with matching annuals be displayed. This would require additional use of staff for maintaining and watering outside plants. Time for doing so would not be advantageous for the staff and thus declined.

New Business:

1. Committee for Space Utilization was discussed. Mary Ellen Akridge and Michelle Erschen will head up this committee with all staff contributions greatly needed. This will give the board members a greater understanding of what is needed with the library space at hand and in projected future.
2. OCLC Service Fee at a cost of \$1059.65 will allow the library to be a member of 400 libraries nationwide and thus receive books anywhere in the US. This would expand the library collection.

Motion was made by Akridge to pay \$1509.64 fee for OCLC Service Fee and seconded by Lindsey. Ayes: Akridge, Erschen, Espindola, Juehne, Lindsay, and Scheller.

3. Hoopla is digital media service offered by Tri-township library that allows, borrowing movies, music, audiobooks, eBooks, comics, TV shows and magazines. It is a very popular service offered by the library. An added \$10,000 was discussed for fees to continue this wonderful service. Ayes: Akridge, Erschen, Espindola, Juehne, Lindsay, and Scheller.

Motion was made by Scheller to pay \$10,000 for Hoopla and seconded by Espindola.

4. Jim Lyons insurance annual bond fee is due for required staff of library. Kathy Scheller's fee as treasure is \$738 and David Cassens as Director of library is at \$635.

Motion was made by Akridge to pay required bond fees to Jim Lyons for a total of \$1373. Ayes: Akridge, Erschen, Espindola, Juehne, Lindsay and Scheller.

5. Phone Service Quotes: AT&T has gotten to be very expensive. (\$2786 just for delivery) Internet/phone are not bundled and e-rate was eliminated 2 years ago. Both a FAX and emergency phones are needed. Both Spectrum and Zoom were quoted at a much cheaper rate annual at \$1439.52 and \$1682.30, respectively. Going with either vendor would require a cancellation fee of \$675 to AT&T.

Motion was made by Scheller to pay \$675 cancellation fee to AT&T and sign with Sepctrum for \$1439.52 a year, and seconded by Juehne.

Motion made to end the meeting made by Eschen and seconded by Scheller Ayes: carried by acclamation. Meeting adjourned at 8:33 p.m.