

Tri-Township Public Library
Board of Trustees Meeting
Regular Meeting
November 2, 2021

Truth and taxation public hearing was held 7 – 7:30 p.m. No members of the public attended.

Call to Order: The meeting was called to order by President Ashcraft at 7:30 p.m.

Roll Call:

Board - Present: Elson, Erschen, Juehne, Lindsay, Scheller and Ashcraft. Absent: Espindola.

Public – Present: David Cassens, Director for the Tri-Township Public Library

Input to the Agenda -

Board: None.

Public: None.

Approval of Minutes:

1. Regular Meeting September 7, 2021 – Motion made by Scheller and seconded by Juehne to accept the minutes as presented. Ayes: Elson, Juehne, Scheller, and Ashcraft. Nays: None. Abstain: Erschen and Lindsay. Absent: Espindola.
2. Regular Meeting October 5, 2021 - Motion made by Scheller and seconded by Juehne to accept the minutes as presented. Ayes: Elson, Erschen, Juehne, Lindsay, Scheller, and Ashcraft. Nays: None. Absent: Espindola.

Treasurer's Report: The library is doing well financially. The Busey investment account statement was shared with the Board. The account manager will be invited to the December meeting for a review of the investment.

Director's Report:

1. The library is purchasing a telescope and binoculars for patron use in the spring season. Many local libraries have these devices and they will enhance patron services. The purchase price is within Cassens purview so no board approval is needed.
2. The state mask mandate requiring individuals to wear a mask indoors has been extended.
3. The Open Meetings Act training webpage for board members is still down.
4. The student workers continue to perform admirably and are eager to learn new skills.
5. Statistics reviewed and holding steady.
6. Tori Potter, Youth Librarian, is starting a teen volunteer project of working on tie fleece blankets. These will be donated to those in need. Potter is also beginning the Fall in Love with Reading Beanstack challenge which will be a smaller scale of the summer reading program. Potter has also been asked to join the advisory panel for Triad's Birth to Three program. The birth to three program is a voluntary education and support program offered for free to families residing in the Triad school district that have children ages three or under. They provide personal home visits to assist in fun activities, age appropriate learning, prenatal care, group meetings, health screening, and more resources.
7. Debbie Shrewsberry, Community Liaison, provided an update on her programming including the Google came in on October 8 and took photos of the library to enhance the library's Google Map listing.

Maintenance: None.

Communications: None.

Old Business:

1. Volunteer Banquet Recap—About 20 people attended the event. People responded well to the trivia game, gift cards and good food. Everyone left with something.
2. Greenspace and Bench Donations – The benches arrived and Cassens is now working on the placards. He’s awaiting text for one placard and the art approval on the other.

New Business:

1. Grant Opportunity – Cassens informed the Board of an annual state grant available for infrastructure improvements. This grant can award library projects between \$35,000 and \$125,000. Cassens is gathering documents and information to request funds for a new elevator for the library.
3. Levy Ordinance – Audit Fund 21/22-07 - Motion made by Scheller and seconded by Elson to accept. Ayes: Elson, Erschen, Juehne, Lindsay, Scheller, and Ashcraft. Nays: None. Absent: Espindola.
2. Levy Ordinance – Building and Equipment Fund 21/22-08 - Motion made by Scheller and seconded by Elson to accept. Ayes: Elson, Erschen, Juehne, Lindsay, Scheller, and Ashcraft. Nays: None. Absent: Espindola.
3. Levy Ordinance – General Fund 21/22-09 - Motion made by Scheller and seconded by Elson to accept. Ayes: Elson, Erschen, Juehne, Lindsay, Scheller, and Ashcraft. Nays: None. Absent: Espindola.
4. Levy Ordinance – Illinois Municipal retirement Fund 21/22-10- Motion made by Scheller and seconded by Elson to accept. Ayes: Elson, Erschen, Juehne, Lindsay, Scheller, and Ashcraft. Nays: None. Absent: Espindola.
5. Levy Ordinance – Insurance fund 21/22-11- Motion made by Scheller and seconded by Elson to accept. Ayes: Elson, Erschen, Juehne, Lindsay, Scheller, and Ashcraft. Nays: None. Absent: Espindola.
6. Levy Ordinance – Social security Fund 21/22-12- Motion made by Scheller and seconded by Elson to accept. Ayes: Elson, Erschen, Juehne, Lindsay, Scheller, and Ashcraft. Nays: None. Absent: Espindola.

Closed Meeting: Elson made a motion to go into a closed meeting for reason number 1 of the Open Meetings Act Section 2(c) and was seconded by Scheller at 8:08 p.m. The regular meeting resumed at 8:34 p.m.

Announcements and Adjournment: Elson tendered her resignation from the Board due to her moving out of district. Motion to end the meeting made by Scheller and seconded by Juehne. Ayes: Elson, Juehne, Scheller, and Ashcraft. Nays: None. Absent: Espindola. Meeting adjourned at 8:36 p.m.