

Tri-Township Public Library
Board of Trustees Meeting
Regular Meeting
January 3, 2023

Call to Order: Meeting was called to order by President Ashcraft at 7:00 pm

Roll Call:

Board - Present: Akridge, Ashcraft, Erschen, Espindola, Juehne, and Scheller
Public – Present: David Cassens, Tri-township library director, Elizabeth Fischer, Interim Assistant Director, Dawn Henry, Tri-township library patron

Input to the Agenda -

Board: None

Public: None

Input of Agenda Items

- Swearing in of new board member
- Staff-New Year
- Solar

Approval of Minutes:

1. Regular meeting minutes December 6, 2022 -Motion made by Erschen and seconded by Espindola to accept the minutes.
2. Closed Meeting minutes December 6, 2022- Motion made by Scheller and seconded by Erschen to accept the minutes as amended.

Ayes: Carried by acclamation

Treasurer's Report:

We are financially sound and solvent.

Director's Report:

1. The library closed early on Thursday December 22nd due to inclement weather.
2. Our landscaper has been back a few times to clean up the surrounding area to pick up the leaves. Quotes still needed and these will be presented at the next board meeting.
3. Statistics reviewed.

Maintenance:

1. Community room storage (east wall) area quote:
David called five different places for quotes. Two got back to David. One quote from 513 Solutions was given for \$13,400 for knocking down the wall and putting up door. The library board feels this is too expensive and will wait on additional quotes.
2. Roof:
A free estimate was issued and even though the roof is 27 years old repairs would amount to ~\$400 for cosmetic issues. With projection of a new addition, replacement of roof will be taken into account at that time.
3. Solar:
Twyla Juehne spoke to Straight-up Solar regarding prospect of placing solar either on the roof or adjacent land. As an architect will be drawing up plans for the libraries future addition, the prospective of having an engineer to give possible options for addition of solar in said addition are possible, if cost effective and feasible. Non-profit grant opportunities through Illinois may help to alleviate some of the cost for doing so.

Communication:

- 1) Ethical Behavior for Local Government Training:
Dennis Ashcraft suggested board members pursue taking this free online course for certification. A better understanding of one's job as a trustee was outlined in this course. Dennis is now certified.

Old Business:

- 1) Greenspace:
Nothing to discuss regarding the Greenspace this month.
- 2) Utilization Committee:
There will be a scheduled meeting on January 11th at 2:30 pm to meet with the architect.

New Business:

- 1) Staff oversight for Christmas bonuses:
Pam Espindola brought to boards attention that there was an oversight on our part to issue staff Christmas gifts.

A motion was made by Scheller and seconded by Juehne to go into closed session to discuss bonuses.

Ayes: Carried by acclamation. Closed meeting began at 7:44 pm.

A motion was made by Scheller and seconded by Akridge to go back into open meeting at 7:54 pm.

A motion was made by Scheller and seconded by Espindola to approve \$1600 in total for Christmas gifts for staff against Board Discretionary Fund.

Ayes: Akridge, Erschen, Espindola, Henry, Juehne and Scheller

A motion was made by Scheller and seconded by Akridge to adjourn meeting. Meeting adjourned at 7:57pm.

Announcement:

Pam Espindola made an announcement concerning public compliments on staff. Pam's neighbor had spoke to Debbie Shrewsberry concerning donations and felt appreciated and comforted.