

Special Meeting Minutes  
Tri-Township Public Library District  
Thursday, May 23<sup>rd</sup>, 2024  
6:30pm Special Meeting  
Conference Room, Lower Level

**A. Call to Order**

The meeting was called to order by President Erschen at 6:31 pm

**B. Roll Call**

1. Board present: Vice-President Mary Ellen Akridge, President Michele Erschen, Secretary Dawn Henry, Treasurer Kathy Scheller, Trustee Liz Compton, Trustee Katie Devany, Trustee Linda Taake.

2. Public present: David Cassens, Library Director

**C. Approval of Minutes**-none

**D. Treasurer's Report**-none

**E. Director's Report**-none

**F. Maintenance**-none

**G. Committee Reports**

**1. Building and Grounds**-Committee members showcased options for renovations that needed voting. Bids need to be decided so work can get booked on their calendars.

-Motion made by Compton, seconded by Taake, to accept bid for new office furniture and install for staff from Bradford Systems, for \$14,000.

Ayes by roll call: Akridge, Compton, Devany, Erschen, Henry, Scheller, Taake

-Motion made by Compton, seconded by Taake, to accept bid from Bradford systems for the new circulation desk, including installation for \$26,760.00.

Ayes by roll call: Akridge, Compton, Devany, Erschen, Henry, Scheller, Taake

-Motion made by Compton, seconded by Devany to accept bid from Cricket Movers for the removing and then replacing of items in library for renovation purposes, for up to \$15,000.

Ayes by roll call: Akridge, Compton, Devany, Erschen, Henry, Scheller, Taake

-Motion made by Compton, seconded by Devany to allow expenditure of up to \$2,000 to a POD like company to house removed library items during renovation.

Ayes by roll call: Akridge, Compton, Devany, Erschen, Henry, Scheller, Taake

-Motion made by Compton, seconded by Henry to accept bid from Central Epoxy Flooring for new upstairs flooring, up to \$65,000.

Ayes by roll call: Akridge, Compton, Devany, Erschen, Henry, Scheller, Taake

- Motion made by Compton, seconded by Henry to accept bid from Central Epoxy Flooring for new downstairs flooring, up to \$68,000.

Ayes by roll call: Akridge, Compton, Devany, Erschen, Henry, Scheller, Taake  
-Motion made by Compton, seconded by Taake to accept bid from Marsh  
Construction for the following: Divide Board Room into 2 study rooms with  
additional outlets; construction of quiet room & table and chair storage from Tori's  
existing closet, for the amount of \$19,000.

Ayes by roll call: Akridge, Compton, Devany, Erschen, Henry, Scheller, Taake  
-Motion made by Compton, seconded by Devany to accept bid from Marsh  
Construction for the following: Remove wall in board room closet and relocate door;  
remove purple cabinets and move kitchen cabinets to that location with new  
countertop and sink; remove metal window in kitchen and install sliding window,  
for the amount of \$20,500.

Ayes by roll call: Akridge, Compton, Devany, Erschen, Henry, Scheller, Taake  
-Motion made by Compton, seconded by Devany to accept bid from Marsh  
Construction for the construction of wall in Teen Room for \$5,500.

Ayes by roll call: Akridge, Compton, Devany, Erschen, Henry, Scheller, Taake

**H. Communications**-none

**I. Old Business** - none

**J. New Business** -see Building and Grounds

**K. Public Participation**- none

**L. Closed Meeting** -none

**M. Adjournment**

Motion made by Erschen, seconded by Devany, to adjourn meeting at 7:04pm.

**N. Announcements**