



Agenda
Tri-Township Public Library District
Tuesday, September 5, 2023
7:00 p.m. Regular Meeting
Community Room, Lower Level

- A. Call to Order: Library Board Meeting was called to order by President Erschen at 7:00 p.m.
- B. Roll Call:
Board-Present: Akridge, Compton, Erschen, Henry, and Scheller
Public-Present: Elizabeth Fisher, Circulation Manager, Peter Clemens, Melissa Tadesco, Tammie Busch, Katie Devany, Donald Yann, and Linda Taake entered at 7:16pm.
1. Board
 2. Public
 3. Input of Agenda Items-Erschen made brief statement on newer policy of public's ability to make statements during Public Participation
 - Board-no input
 - Public-no input
- C. Approval of Minutes
1. Regular Meeting August 1, 2023
 - Motion made by Akridge and seconded by Scheller to accept the regular meeting minutes of August 1st, 2023.
 - Ayes: Carried by acclamation.
- D. Closed Meeting Minutes August 1, 2023
- Motion made by Akridge and seconded by Henry to accept the closed meeting minutes of August 1st, 2023.
 - Ayes: Carried by acclamation.
- E. Treasurer's Report
- Received tax revenue monies. We cannot perform the audit until 60 days after the end of fiscal year. Scheller says the audit will take place sometime in Nov/Dec of this year. A question was asked about a line item for payments to newspaper. Scheller informed the board that legal notices that library is required by law to place in newspaper are not free and that is where that cost comes from.
- F. Director's Report
- Fisher went over handouts of Director's Report as she was filling in while Director was away. Board can read reports and notes.
 - Vending machine was broken into and member of public was banned from property for 30 days. Police were notified and no damage was done to machine. Fisher said that employees who were here at time of incident handled it well.
- G. Maintenance
- H. Committee Reports
1. **Personnel Committee** -Tabled for next month.
 2. **Finance Committee**
 - Edwardsville Children's Museum Passes**
 - Motion made by Henry and seconded by Compton to table discussion to pay bill of \$2250.00 for 3 passes to Edwardsville Children's Museum.
 - Ayes: Pass by acclamation.
 - ILA Conference for employees**
 - Fees are \$1,050.00 for 2 full event tickets and 2 single day passes. Debbie, Noelle, Catherine and Tori are the employees wanting to go.
 - Motion made by Akridge and seconded by Compton to pay entrance fees.
 - Ayes: Akridge, Compton, Erschen, Henry, and Scheller
 - Lunch Allowance for conference goers.**
 - tabling lunch allowance for conference goers until Oct meeting.
- OCLC-Membership dues for 2024 service fees \$1,091.43.**

-Motion made by Henry and seconded by Compton.
-Ayes: Akridge, Compton, Erschen, Henry, and Scheller

3. PR Committee

-Met with David to talk about website. The committee recommends postponing website update and will look into logo refresh. Will table any other discussion until next meeting.

4. Policy Committee

-Nothing at this time

5. Building and Grounds

Maintenance of HVAC system done by Beloman and paying their service bill of \$990.00.

-Motion made by Compton and seconded by Akridge to pay Beloman service bill totaling \$990.00.

Ayes: Akridge, Compton, Erschen, Henry, and Scheller.

-The committee recommends going with least expensive of 3 bids for roof repair, with Oasis bid for \$385.86.

-Motion made by Compton and seconded by Akridge to pay Oasis for roof repairs in the amount of \$385.86.

-Ayes: Akridge, Compton, Erschen, Henry, and Scheller

-tabling Elevator car contract and bill discussion

6. Programming Committee

-Meeting went well with communications. Akridge recommends tabling Friends Of the Library distribution of funds. Akridge recommends another programming meeting.

I. Communications

J. Old Business

K. New Business

1. Room Rental

-Motion made by Henry and seconded by Akridge to table for next meeting.

L. Public Participation

Each prospective board member introduced themselves and gave brief background.

M. Closed Meeting

Scheller makes motion and Henry seconded going into closed meeting at 7:49 pm.

Ayes: Carried by acclamation.

Open Meetings Act Section 2(c) (29)

The selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance, or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance.

Compton makes a motion and Akridge seconded to go out of closed session at 9:28pm.

N. Adjournment

Scheller made motion to adjourn and Akridge seconded.

Ayes: Carried by acclamation.

O. Announcements: none